

**CITY OF LODI
INFORMAL INFORMATIONAL MEETING
"SHIRTSLEEVE" SESSION
CARNEGIE FORUM, 305 WEST PINE STREET
TUESDAY, MAY 28, 2002**

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, May 28, 2002 commencing at 7:05 a.m.

A. ROLL CALL

Present: Council Members – Howard, Land, and Mayor Pennino

Absent: Council Members – Hitchcock and Nakanishi

Also Present: City Manager Flynn, City Attorney Hays, and City Clerk Blackston

B. CITY COUNCIL CALENDAR UPDATE

City Clerk Blackston reviewed the weekly calendar (filed).

C. TOPIC(S)

C-1 "Capital Budget"

Mayor Pennino explained that staff has been asked to fit all the projects that Council has approved into a timeline. Today's meeting will be an introduction to capital projects and prioritization will be considered next week.

City Manager Flynn reported that the capital projects were originally estimated between \$35 to \$40 million, but now total \$82 million.

Finance Director McAthie explained that she would be reporting today on additional capital projects for the 2002-03 budget. She noted that Council received detail of this information in documents that were distributed at the May 5 Shirtsleeve Session and additional copies of the capital requests have been provided for this meeting (filed).

Ms. McAthie provided the following information related to capital improvement (additional) budget requests:

- Page 77 – Request from fire safety to purchase a tow vehicle for the mobile command post. It is a joint effort by the Police and Fire Departments to increase public safety response to large scale emergencies, crime scenes, and disaster sites. The mobile command center was obtained through a law enforcement grant by the Police Department. The Fire Department was responsible for the tow vehicle. There are no grants available for this type of equipment, and it is recommended that the funding source for the tow vehicle be changed from "grant" to "general fund capital."
- Page 78 – \$34,500 request from Wastewater Utility for the Main Street storm drain mitigation to improve the storm drainage facilities and eliminate periodic street flooding that impedes businesses adjacent to Main Street. Recommended for approval as requested.
- Page 79 – \$40,000 request for wastewater outfall diversion structure (\$25,000 in acquisition and \$15,000 in construction) that would improve the redundancy and increase the reliability of the City's wastewater transmission system that carries wastewater flows to the White Slough Wastewater Control Facility.
- Page 80 – \$152,710 request for purchase and installation of replacement remote terminal units at the City water production wells, lifts, and pump stations. This is the first year funding for an expected three-year replacement period. The old remote terminal units are obsolete and can no longer be serviced by the manufacturer. Recommended for approval as requested.

- Page 82 – \$192,000 request from White Slough Pollution Control Maintenance to fund major replacement and repairs of facility components as identified in a component replacement study performed by the City's wastewater master plan consultant. Recommended for approval as requested.
- Page 83 – Request from Electric Utility for a panel truck for the position of electrical technician. The request was pulled at the request of the Department Head.
- Page 84 – \$120,000 request to construct pavement, gutters, sidewalks, and improve street lighting on Peach Street, Willow Avenue, and the adjacent gap on Cochran Road. As this requires further discussion with Council, it was recommended that the request be delayed until the next two-year budget.
- Page 85 – Request from Parks Maintenance Division for the purchase of a turf tractor for diamond renovations, maintenance, and aeration of small areas. They currently have a John Deere 6400, which is too large for most maintenance activities. As this would be an increase to the fleet, it was recommended that the request be delayed until the next two-year budget.
- Page 91 – \$900,000 property acquisition request for main library expansion and \$1.4 million for design. This request will be discussed when the project timeline is considered.
- Page 92 – Community Center request to replace worn twelve year old carpeting at the Senior Center to prevent trip and fall hazards. Recommended for approval as requested.
- Page 93 – \$15,000 request for purchase of a portable digital projector to be rented to various groups that use Hutchins Street Square Community Center. Recommended that the Information Systems Division Manager conduct research on the equipment and make a recommendation for the next two-year budget.
- Page 94 – \$55,000 request from Community and Economic Development Departments and Public Works Engineering for a high-resolution geographic information system control survey. Services would be provided by an outside survey firm and conducted in two phases. The first phase would complete calculations, surveys, and adjustments. The second phase would construct the control monuments in the field and file a record of survey. It was recommended that the request be considered during the next two-year budget.
- Page 95 – Request from Finance to purchase one additional scooter and one replacement for parking enforcement. It was recommended that the replacement scooter be approved as requested and the additional scooter be considered during the next two-year budget.
- Page 97 – \$20,000 request from Finance Purchasing Division for replacement of a 1982 forklift, which is used daily by Electric Utility and the Purchasing Division. Funding would be split equally between the vehicle replacement fund and Electric Utility.
- Page 98 – \$60,000 request for design and construction modification to existing library storm drainage system. It was recommended that the request be held pending the library master plan and decisions related to new library building.

Ms. McAthie stated that additional capital requests totaled over \$3 million, the bulk of which was \$2.3 million for the library reconstruction. \$64,000 out of \$519,210 in additional requests would come out of the general fund.

In answer to Council Member Nakanishi, Ms. McAthie reported that the average annual cost for capital fund equipment is \$425,000.

Council Member Land stated that there is an increased need for parking enforcement and recommended that the request for one additional and one replacement scooter be approved. In addition, he pointed out that it might be more cost effective to purchase two at the same time.

Mayor Pennino asked staff to explore the feasibility of purchasing two parking enforcement scooters.

City Manager Flynn distributed a document to Council entitled "Draft City of Lodi – Major Capital Project List – May 24, 2002" (filed). He explained that capital projects typically go through the following process, and emphasized that they can be refined, deferred, or canceled at any step:

1. Designating a project
2. Planning – defining the project, scope, preliminary design, cost estimates, funding, public input
3. Design work – schematic and construction design
4. Acquisition – acquiring property, i.e., buying what is needed in order to bring a project to fruition
5. Construction
6. Financing

Mayor Pennino pointed out that the numbers on the left hand side of the list have no correlation to priority.

Mr. Flynn stated that the projects would have to be managed over time. Many major projects will be built in the community over the next three to five years, including new schools for the Lodi Unified School District. There is a limited number of City staff and subcontractors in the area. He warned that an escalated price would be paid to do all the projects in a short amount of time because it would require subcontractors to come in from other areas.

Reporting on the Major Capital Project List, Public Works Director Prima explained that the fund column represents the primary source of funding. The impact mitigation fee program identifies some of the projects, and the dollar amount associated with the program is listed. Rough estimates of operation and maintenance costs are also listed.

Mr. Prima reviewed the Major Capital Project List and provided the following information:

- Fire Station #2 – renovation is in the concept plan phase and is estimated at \$1 million.
- New Police Building – bids were opened last week. The Carnegie basement remodel is part of the safety building project. Police detectives will be moving out of the basement once the new police building is completed. Remodeling of the basement is estimated at \$100,000.
- Lodi Avenue Railroad Tracks – negotiations are still underway. The dollar amount is not listed because it is not a general fund project. It has been identified primarily as a Measure K project with some impact fee funding.
- Indoor Sports Center – capital cost estimate is \$10.9 million. The total amount of money in the Parks and Recreation portion of the impact fee program for indoor facilities is \$6.3 million.

In reply to Council Member Land, Mr. Prima reported that just under \$4 million is currently available in the impact fee program in the category of general city facilities, parks and recreation, and police, that could be applied toward these projects.

- Police Outdoor Range – discussion has taken place regarding locating the range at the White Slough site; however, a significant amount of environmental work would need to be done before the project could move forward.
- Animal Shelter – this project is estimated at \$4.1 million and is in the concept design stage.

- Old Public Safety Building Remodel – this project is in the study phase and the estimate is based on the cost of remodeling the building for general government use.
- City Hall Remodel – this project is dependent upon which departments are relocated.
- Electric Utility Corp Yard and White Slough Water Pollution Control Facility – costs are not listed because these projects are funded entirely out of enterprise funds. The Electric Utility project is in concept level design phase and White Slough is in pre-design.
- Aquatic Facility – this project will involve acquisition and annexation of property.
- DeBenedetti Park/G-Basin – this project is estimated at \$11.2 million, which includes over a million dollars for excavation. There is potential to do grading over time, which would decrease the cost significantly.
- Municipal Service Center Expansion, Shop/Offices – this is linked to the Electric Utility project. The concept plan includes moving the Parks Administration, shops, and vehicle maintenance to the corp yard on Ham Lane.
- Civic Center Parking Structure – this project is in concept level planning. Later this summer staff will bring the design to Council.
- Parks and Recreation Campus – this includes the area from the railroad tracks to Hale Park. The project includes renovating the old fire station into offices for Recreation Administration, converting its current building into a community room, and the possible placement of a soccer field where the corp yard is now.
- Library Expansion/Remodel – this project is estimated at \$15.7 million. Renovation of the heating, ventilation, and air conditioning (HVAC) system should take place soon.
- Lodi Lake Expansion – this project includes extension of the bike trail from Mills Avenue toward Lower Sacramento Road, central area improvement, and the 13 acres on the west side of the park. The 13-acre project is listed in the impact fee program.
- Grape Bowl Renovation – an estimate of \$2 million included redoing the field, improving drainage, and updating concession buildings and restroom. Another estimate of \$4 million, which was used for planning purposes, was provided by ELS Architects to do general improvements and bring the facility up to Americans with Disabilities Act (ADA) requirements.

In reply to Council Member Land, Mr. Prima stated the \$4.1 million for the Animal Shelter did not include acquiring property from Electric Utility.

Mr. Flynn stated that based on current revenues and sources of funds, not all the projects can be funded.

Mayor Pennino believed that the City has the ability to fund the projects over the next three to five years. He noted that there are some projects on the list that Council has not yet discussed, e.g. Grape Bowl renovations. In addition, Council has not yet made a decision on the 13-acre area of Lodi Lake. He voiced support for an additional Certificate of Participation (COP) before the end of the year to fund the projects. He was not in favor of a parcel or sales tax.

Council Member Nakanishi stated that he would not support a tax increase. He noted that with the figures available to him last year, when he served as Mayor, the City had adequate funding for the Indoor Sports Complex, Animal Shelter, Aquatics Center, and DeBenedetti Park. He added that if interest rates stay low, the City could borrow the \$18 million needed.

Mr. Flynn confirmed that with figures available last year it appeared that the four projects could be funded; however, he pointed out that the project estimates have increased substantially since that time.

PUBLIC COMMENTS:

- Donna Swinney stated that she would like to see the animal shelter at the top of the priority list. New laws that will be effective in July will require that animals released by their owners must be held five days before they can be adopted. She stated that inadequate space is the only reason animals are euthanized. She believed that it is also an issue of pride that Lodi has an animal shelter that is fitting of modern day needs. The concept plan for the new shelter will provide for educating youth on the care of animals.
- Rose Hilliard, representing Lodi Cat Connection, asked Council to place the animal shelter project at the forefront. She stated that space at the current shelter is inadequate and it is a matter of life and death for the animals. She believed that this issue takes priority over recreational project considerations.
- Jane Gorman concurred with the previous speakers and urged council to move the animal shelter to a top priority project.
- Barbara Steinheimer stated that she serves on the Animal Shelter Task Force and is a board member of Animal Friends Connection. She reported that the animal shelter is out of compliance with ADA and does not meet health and safety needs for the animals and people who work there. She pointed out that not all projects carry equal weight and the list should be reprioritized when serious needs arise or have been overlooked. Animal services is part of public safety and its needs should have been considered and included with the current public safety project. Because the animal shelter is even more outdated and unfit than the police building, it should now be a top priority for funding. The shelter is a disgrace and embarrassment to the community. It was built for the purpose of holding dogs for a minimal period and then inhumanly killing any that were not claimed by their owners. This is no longer acceptable and no longer the purpose of the Lodi Animal Shelter. The Internet has been a tremendous help in finding homes for shelter cats and dogs. She stated that there is overwhelming evidence that abuse of animals leads to abuse of humans.

Mr. Flynn recalled that in 1994-95 when it was decided to move forward with Hutchins Street Square, the project had been on the timeline for approximately 18 years and right behind it were the parks and recreation projects. For this reason, he hoped that the parks and recreation projects would be the next to be completed. He believed it was unfair that these projects continue to be in jeopardy. He estimated that current projects on the list could be done over a seven- to ten-year period.

- Linda Sunday Hansen believed that the animal shelter should be considered a top priority as it is tied to a law enforcement function. State mandates that affect the shelter should also be considered when evaluating the magnitude of needs in the community.
- Bob Johnson, Chairman of the Parks and Recreation Commission, recalled that the last full service sports facility in Lodi was built in the 1970s. Lodi residents have been going to Galt to practice basketball. When considering how long the parks and recreation projects have been considered, he believed they had a right to be at the head of the priority list.
- Ralph Edwards suggested that a fence be placed at Vinewood Park to divide the recreation facilities and the dog park area.

Mayor Pennino asked that the Parks and Recreation Department look into the matter.

- Elaine Dornton stated that she was a veterinarian and member of the Animal Shelter Task Force. She reported that infectious diseases are a serious problem because the shelter does not have adequate quarantine, isolation areas, or proper air ventilation.

Continued May 28, 2002

- Sue Pixler, member of the Animal Shelter Task Force, did not feel that the animal shelter was in conflict with the parks and recreation projects. She stated that she had "soft donations" for up to \$20,000 from two local businesses interested in sponsoring a part of the shelter, such as a dog exercise yard. She believed that contributors are willing to donate funds toward a specific element of a project, but not to a general construction fund. She reported that the community has a high school student who slashed his cat's neck, and a group of boys in Woodbridge were seen throwing a kitten into a fire. She emphasized the importance of education regarding humane treatment of animals.
- Larry Hansen reminded Council that they had authorized a letter of support for Animal Friends Connection when they were applying for a grant. The letter indicated that Lodi considered it a priority to become a "no kill" city. He stated that the high number of animals that are destroyed every year is atrocious. The City committed to the "no kill" concept and building the new animal shelter would support that commitment.

Council Member Nakanishi stated that he would support four projects if feasible, and if it were not possible, he would support two projects, i.e., the Animal Shelter and one recreation project.

Mayor Pennino believed that the City would be able to arrange funding for the projects within the next six months. He asked for patience of project supporters during the next 60 days while Council worked through funding recommendations and options. He gave his commitment as Mayor not to make a snap decision and stated that two public meetings will be held on the topic. He estimated that going through the standard capital project process, it would take a minimum of two years before the animal shelter could be completed.

D. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

None.

E. ADJOURNMENT

No action was taken by the City Council. The meeting was adjourned at 8:35 a.m.

ATTEST:

Susan J. Blackston
City Clerk

Mayor's & Council Member's Weekly Calendar

WEEK OF MAY 28, 2002

Tuesday, May 28, 2002

- 7:00 a.m. Shirtsleeve Session
1. Capital Budget
- 5:30 – 7:30 p.m. Grand opening and ribbon cutting of Lodi Cooks, 5 W. Pine Street.

Wednesday, May 29, 2002

- 4:00 p.m. Joint City Council meeting with the Lodi Conference and Visitors Bureau, Lodi Visitors' Center.

Thursday, May 30, 2002

- 7:30 – 9:00 a.m. WorkNet's Summer Youth Employment and Training Program Week Kick-Off, Education Service Center of the San Joaquin County Office of Education, Stockton.
- 6:30 p.m. **Hitchcock.** CVD Quarterly Meeting, West Side Theatre, Newman.

Friday, May 31, 2002

- 12 Noon Grand opening and ribbon cutting of Washington Mutual Bank, 2445 W. Kettleman Lane.

Saturday, June 1, 2002

Sunday, June 2, 2002

- 10:00 – 5:00 p.m. 9th Annual Pet Fair, Lodi Grape Festival Grounds.
- 5:00 – 7:30 p.m. **Pennino.** Sacramento Sports Commission's Tee Party (pre Golf Tournament event), Esquire Grill, Sacramento.



Monday, June 3, 2002

- 10:00 a.m. **Pennino.** Sacramento Sports Commission's 5th Annual Golf Tournament, Serrano Country Club, El Dorado Hills. Tee time is 12:00 noon and awards dinner and ceremony at 5:30 p.m.

Disclaimer: This calendar contains only information that was provided to the City Clerk's office

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Draft City of Lodi - Major Capital Project List - May 24, 2002

Project	Fund	Cap. Cost \$ (mil)	IMF Program Funding \$ (mil)	Fund/Notes	O&M \$ (mil)
1) Fire Station #2 Renovation	GF	\$ 1.0	\$ -		\$ -
2) New Police Building	GF	\$ 12.4	\$ 3.4	Police IMF	\$ 0.1
3) Carnegie Basement Remodel	GF	\$ 0.1	\$ -		\$ -
4) Lodi Avenue RR Tracks	Str				
5) Indoor Sports Center	GF	\$ 10.9	\$ 6.3	Parks IMF; also for other community bldgs	\$ 0.3
6) Police Outdoor Range	GF	\$ 0.4	\$ -		\$ -
7) Animal Shelter	GF	\$ 4.1	\$ -		\$ 0.3
8) Old Public Safety Remodel	GF	\$ 3.1	\$ 1.5	Gen. City Facilities IMF	\$ -
9) City Hall Remodel	GF	\$ 0.5	\$ -		\$ -
10) Electric Utility Corp Yard	Elec				
11) White Slough WPCF	WW				
12) Aquatic Facility	GF	\$ 7.0	\$ 1.9	Parks IMF for community pool	\$ 0.3
13) DeBenedetti Park/G-Basin	GF	\$ 11.2	\$ 4.7 \$ 2.6	Storm IMF Parks IMF	\$ 0.2
14) MSC Exp. - Shop/Offices	Tran/W/W W				
15) Civic Center Parking Struct.	GF	\$ 6.0	\$ 2.5	Gen. City Facilities IMF	\$ 0.1
16) Parks & Rec. "Campus"	GF	\$ 2.0	\$ 1.7	Parks IMF for Rec. Office & Corp Yard	\$ -
17) Library Expansion/Remodel	GF	\$ 15.7	\$ 3.7	Gen. City Facilities IMF	\$ 0.3
18) Lodi Lake Expansion	GF	\$ 3.8	\$ 2.3	Parks IMF for West 13 Acres	\$ -
19) Grape Bowl Renovation	GF	\$ 4.0	\$ -		\$ -
Total:		\$82.2	\$30.6 Tot. IMF	Tot. O&M:	\$1.5

filed
5-28-02

CAPITAL OUTLAY

2002-03 Financial Plan and Budget

Capital Requests	Dept Request	Recommended	Designate	Study	Design	Acquisition	Construction	Debt Service	Comments	Funding
Public Safety										
Fire Safety										
77 Purchase tow vehicle for command center	49,000	49,000				49,000				GF capital
Utilities										
Wastewater Utility										
78 Main St storm drain mitigation	34,500	34,500					34,500			WW
79 Wastewater outfall diversion structure	40,000	40,000			25,000	15,000				WW
80 Remote Terminal Unit Replacement	152,710	152,710				152,710				WWW
82 White Slough Pollution Control capital maint	192,000	192,000					192,000			WW
Electric Utility										
83 Panel truck for Electrical Tech	30,000									
Transportation										
Streets										
84 Peach Street & Willow Avenue Reconstruction	120,000									
Leisure, Cultural & Social Services										
Parks & Recreation										
85 Purchase Turf Tractor	20,500									
Library										
91 Main Library Expansion	2,300,000	2,300,000			1,400,000	900,000				
Community Center										
92 Replace carpet in Senior Center	15,000	15,000					15,000			GF capital
93 Purchase portable projector	15,000									
Community & Economic Development										
Engineering										
94 High Resolution Geographic Info System Control Survey	55,000									
General Government										
Finance - Parking Enforcement										
95 Purchase scooter for Enforcement Officer	16,000									
96 Replace scooter for Enforcement Officer	16,000	16,000				16,000				Veh Repl
Finance - Purchasing										
97 Replace forklift	20,000	20,000				20,000				Veh repl/E
Public Works Facilities Services										
98 Repair Library Drainage System	60,000									
	3,135,710	2,819,210			1,425,000	1,152,710	241,500			

Funding:	
General Fund	
General Fund Revenue	
General Fund Capital	64,000
Library	2,300,000
Vehicle Replacement	26,000
Computer Replacement	
Water	76,355
Wastewater	342,855
Electric	10,000
Streets	
IMF	
	2,819,210

2001-2003 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Fire
REQUEST TITLE: Joint Police/Fire Mobile Command Post Tow Vehicle

Project Description : Purchase a tow vehicle for the joint City of Lodi joint Police/Fire Mobile Command Post.

Project Objectives: The Mobile Command Post is a part of the joint effort of the Police and Fire Departments to increase the City's public safety response. The new Command Post will allow both Police and Fire commanders to operate at large scale emergencies, crime scenes, and disaster sites. The Command Post was obtained through a law enforcement grant. The Fire Department is responsible for towing and housing the vehicle. The tow vehicle will be used to tow other Fire Department trailers, i.e. technical rescue trailer.

Existing Situation: The tow vehicle was included in the 2001-2003 Fire Department Capital budget. Funding through grants was unsuccessfully researched. There are no grants available for this type of vehicle.

Project Work Completed

Schedule and Project Costs

	Prior Budgets	1999-2000	2000-01	2001-02	2002-03	Project Total
Phasing						
Study						
Design						
Acquisition					\$49,000	\$49,000
Construction						
Total						
Recommended Funding Sources					X	
Capital Outlay Fund						
Electric Utility Fund						
Water Fund						
Sewer Fund						
Total						

Alternatives: Without this vehicle, the Mobile Command Post will not be fully functional. There are no other tow vehicles available nor any vehicle of this type, capable of being used in a timely manner in the City fleet.

Project Effect on Operating Budget: The vehicle will increase the capital budget.

2001-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: ENGINEERING
REQUEST TITLE: MAIN STREET STORM DRAINAGE MITIGATION PROJECT

Project Description

Design and construct approximately 350 LF of storm drain pipe along the southerly limits of Lodi Avenue from Stockton Street westerly to the intersection of Main Street and Lodi Avenue to alleviate intersection flooding at this location (FY02-03). Design and construct approximately 700 LF of storm drain pipe along Main Street south of Lodi Avenue, tie the proposed facilities into an existing 18" storm drain pipe located at the intersection of Stockton Street and Flora Street (FY03-04).

Project Objectives

To improve existing storm drainage facilities and eliminate the periodic street flooding that impedes businesses adjacent to Main Street. This problem has reportedly been ongoing for approximately twenty years.

Existing Situation

Property owner at 330 South Main Street has notified staff of periodic street flooding that impedes access to the business and could possibly cause property damage during significant rainfall events. The absence of existing storm drainage facilities at the intersection of Main Street and Lodi Avenue and undersized storm drainage facilities along Main Street are causing the current condition.

Project Work Completed

As part of the Stockton Street Rehabilitation Project, a new 18" diameter storm drain pipe was stubbed into Flora Street. The new storm drainage facilities proposed on Main Street will tie into this new stub. A 12" diameter storm drain pipe was stubbed into Lodi Avenue as part of the Stockton Street Rehabilitation Project to serve as a tie in for the proposed intersection drainage facilities at Lodi Avenue and Main Street.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition						
Construction			\$ 34,500	\$ 54,500		\$ 89,000
Total						
Recommended Funding Sources						
Capital Outlay Fund						
Electric Utility Fund						
Water Fund						
Wastewater Fund			\$ 34,500	\$ 54,500		\$ 89,000
Total						

Alternatives

No Project

Project Effect on Operating Budget

Possible reduction to street maintenance operating budget since crews will no longer need to respond to the periodic street flooding.

2001-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: ENGINEERING
REQUEST TITLE: WASTEWATER OUTFALL DIVERSION STRUCTURE

Project Description

The City's existing outfall pipeline carries primarily domestic wastewater flows to the White Slough Wastewater Control Facility while the Industrial Waste Outfall carries primarily seasonal industrial flows. By constructing a diversion structure near the location where the pipelines cross Lower Sacramento Road, it would be possible to divert flows from one outfall line to another to perform pipeline maintenance activities or to maintain temporary service in the event of a downstream pipeline collapse or obstruction.

Project Objectives

To provide redundancy and increased reliability of the City's wastewater transmission system that carries wastewater flows to the White Slough Wastewater Control Facility.

Existing Situation

The facilities affected by the request are isolated to the Domestic Outfall Pipeline and the Industrial Waste Outfall Pipeline. During construction, operation of the IW pipeline operation will be considered to minimize the amount of bypass pumping and/or flow diversion.

Project Work Completed

In 1999, Camp Dresser and McKee completed a Trunk Sewer Corrosion investigation. This investigation determined the existing Outfall pipeline constructed in 1967 has experienced a normal rate of corrosion and the upstream reaches can be expected to last another 60 years. However, though the rate of corrosion appears slow, if it extends into the steel reinforcement, the rate of pipeline corrosion will greatly increase and the structural strength of the pipe may be compromised. Therefore, portions of the downstream reaches primarily consisting of 48" diameter reinforced concrete pipe will need pipeline maintenance. By constructing the proposed diversion structure, it will be possible to maintain service in the event of a pipeline collapse, and maintenance on the downstream reaches will be much less costly.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design			\$ 25,000			\$ 25,000
Acquisition			\$ 15,000			\$ 15,000
Construction				\$200,000		\$200,000
Total			\$ 40,000	\$200,000		\$240,000
Recommended Funding Sources						
Capital Outlay Fund						
Electric Utility Fund						
Water Fund						
Wastewater Fund			\$ 40,000	\$200,000		\$240,000
Total						

Alternatives

No Project

Project Effect on Operating Budget

None

2001-03 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Water/Wastewater – Water Production 180453, Sanitary System Maintenance 170404, Storm Drain System Maintenance 170405, Industrial System maintenance 170442

REQUEST TITLE: Remote Terminal Unit Replacement

Project Description

Purchase and installation of new Remote Terminal Units (RTU's) to replace the current outdated RTU's at City water production wells, industrial and sanitary wastewater lift stations, and storm pumping stations over a three-year period.

Project Objectives

The RTU communicates monitoring data, operating instructions, and status reports between the above installations and the Utility Control Center SCADA System. These controls are vital in the operation of the drinking water and wastewater systems. It is proposed to phase in the new RTU's over a three-year period. Any old RTU's remaining during the phase-in period can be repaired by "cannibalizing" units already removed.

Existing Situation

The current style RTU used at City water production wells, wastewater lift stations, and storm pumping stations are obsolete and will no longer be serviced by the manufacturer. New style RTU's are already being installed at new locations. There are about 34 obsolete-style RTU's that would be replaced. The RTU installations will be performed by the manufacturer. The new RTU's will have additional data and control points, thus increasing future control and monitoring capabilities at the sites (including possible security measures and remote operation of generators).

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			\$152,710	\$159,650	\$166,590	\$478,950
Construction						
Total			\$152,710	\$159,650	\$166,590	\$478,950
Recommended Funding Sources						
Capital Outlay Fund						
Electric Utility Fund						
Water Fund						
Sewer Fund						
Total						

Alternatives

Project Effect on Operating Budget

Water/Wastewater - RTU Replacement

Cost Worksheet

				2002-03 1/3 plus: 10%	2003-04 1/3 plus: 15%	2004-05 1/3 plus: 20%	Total Request
Labor				\$ 58,667	\$ 61,333	\$ 64,000	\$ 184,000
5700" RTU regular	30 @	\$ 6,754	\$ 202,620	\$ 74,294	\$ 77,671	\$ 81,048	\$ 233,013
"5700" RTU large	4 @	\$ 10,579	\$ 42,316	\$ 15,516	\$ 16,221	\$ 16,926	\$ 48,663
Materials and Services Sub-Totals				\$ 148,477	\$ 155,225	\$ 161,974	\$ 465,676
Spare Parts	2 @	\$ 1,234	\$ 2,468				
	2 @	\$ 150	\$ 300				
	2 @	\$ 115	\$ 230				
	4 @	\$ 209	\$ 836				
	4 @	\$ 114	\$ 456				
	4 @	\$ 403	\$ 1,612				
	4 @	\$ 267	\$ 1,068				
	2 @	\$ 200	\$ 400				
	5 @	\$ 328	\$ 1,640				
	2 @	\$ 559	\$ 1,118				
	2 @	\$ 546	\$ 1,092				
	4 @	\$ 50	\$ 200				
	2 @	\$ 60	\$ 120				
Minor Equipment Sub-Totals				\$ 4,231	\$ 4,424	\$ 4,616	\$ 13,271
Total at Today's \$ -				\$ 152,708	\$ 159,649	\$ 166,590	\$ 478,947

2002-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Wastewater Treatment

REQUEST TITLE: White Slough Water Pollution Control Facility Capital Maintenance

Project Description

Major replacements and repairs of facility components and equipment.

Project Objectives

Maintain reliability and efficiency of wastewater treatment facilities.

Existing Situation

The City's wastewater treatment facility was originally constructed in the mid 1960's. Various components, as listed, are in need of major repair or replacement, independent of future improvements to the facility. Other components have been identified as needing repair or replacement in a Component Reliability Study performed by the City's Wastewater Master Plan consultant.

Schedule and Project Costs

Fiscal Year	2002-03	2003-04	2004-05	Project Total
Roadway Improvements (CM)		\$ 30,000	\$ 30,000	\$ 60,000
①Variable Frequency Drive Replacements (CM)	\$ 70,000			\$ 70,000
Digester Cleaning	\$ 5,000	\$ 55,000	\$ 55,000	\$ 115,000
②Programmable Logic Controller Upgrade	\$ 102,000			\$ 102,000
Replacement Comminutors with Screens		\$ 30,000	\$ 325,000	\$ 355,000
Restore Gate Operability at Headworks	\$ 5,000	\$ 56,000		\$ 61,000
Enlarge Capacity of Industrial Influent Pump	\$ 5,000	\$ 72,000		\$ 77,000
Temporary Clarifier Chemical Feed System	\$ 5,000	\$ 290,000		\$ 295,000
RAS and WAS Pump Modifications		\$ 30,000		\$ 30,000
Liquid Hypochlorite/Bisulfite Disinfection		\$ 15,000	\$ 260,000	\$ 275,000
Total	\$ 192,000	\$ 578,000	\$ 670,000	\$1,440,000

①On going project from previous Budget years.

②Funding for this project will be generated from unused funds budgeted in 2001/02, for the Aeration Basin pH Control and Chlorine Monitor Replacement.

Notes: All funding from Wastewater Capital Outlay Funds, 17.2

(CM) means Capital Maintenance Project account automatically appropriated with budget.

Alternatives

For slight reductions, roadway and equipment replacement projects can be deferred.

Project Effect on Operating Budget

Minor reductions in electrical and labor costs.

2002-03 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Electric Construction & Maintenance
REQUEST TITLE: Panel Truck for Electrical Technician position request

Project Description

This request accompanies the request for the Electrical Technician position. (See Significant Expenditure Request and Staffing Changes pg 12)

Project Objectives

The truck is necessary for the Electrical Technician to perform his/her job assignments.

Existing Situation

The City has four substations that need periodic maintenance. The Dept has requested the addition of one Electrical Technician position. This position will require a truck to perform job assignments.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			30,000			30,000
Construction						
Total			30,000			30,000
Recommended Funding Sources						
Capital Outlay Fund						
Enterprise Funds			30,000			30,000

2002-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Engineering

REQUEST TITLE: Peach Street and Willow Avenue Reconstruction

Project Description

Reconstruct pavement, install curb and gutter, install sidewalk, and improve street lighting on Peach Street, Willow Avenue and adjoining gap on Cochran Road.

Project Objectives

Make improvements to these vestiges of old County roads to correct street drainage problems, add sidewalks for safer pedestrian access, and enhance street lighting. Final design details would be collaboratively developed with the neighborhood residents but would retain the existing rural character.

Existing Situation

These roads were annexed into the City around 1970. The condition today remains much as it was then with dirt pathways and poor lot and street drainage, and limited lighting. A portion of Cochran Road is encumbered by a deferred improvement agreement that would contribute funding to the project. Past efforts at obtaining some property owner participation were unsuccessful and some residents wished to retain the rural nature of the street.

Project Work Completed

In 2000/01 a chip seal and slurry were applied to rejuvenate the pavement, otherwise, no major improvement have been made.

Schedule and Project Costs

	Prior Budgets	2002-03	2003-04	2004-05	2006-07	Project Total
Phasing						
Study						
Design		\$10,000				
Acquisition		\$110,000				
Construction						
Total		\$120,000				
Recommended Funding Sources						
Capital Outlay Fund						
Electric Utility Fund						
Street Funds (To Be Determined)		\$120,000				
Water Fund						
Wastewater Fund						
Total		\$120,000				

Alternatives

The "no-project" alternative will cause the street to remain in its present condition having minor to moderate street drainage problems and substandard pedestrian and bicycle conditions.

Project Effect on Operating Budget

None.

2001-03 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Parks Maintenance Division
REQUEST TITLE: Turf Tractor Purchase

Project Description

Purchase turf tractor

Project Objectives

To have a tractor we could use for diamond renovations, maintenance and aeration of smaller more sensitive areas that would not damage turf and irrigation systems. To save on labor and material cost as well as providing more esthetically pleasing facilities to our customers.

Existing Situation

The only tractor we currently have is John Deere 6400 which is to large to be utilized for most maintenance activities.

Project Work Completed

We currently have bids on two different tractors.

Schedule and Project Costs

	Prior Budgets	1999-00	2000-01	2001-02	2002-03	Project Total
Phasing						
Study						
Design						
Acquisition				\$20,500		
Construction						
Total				\$20,500		
Recommended Funding Sources						
Capital Outlay Fund				\$20,500		
Electric Utility Fund						
Water Fund						
Sewer Fund						
Total				\$20,500		

Alternatives

none

Project Effect on Operating Budget

Maintenance savings



Parks and Recreation Department
The Benefits are Endless

February 21 2002

Turf Tractor

My superintendent has brought to my attention that our current tractor (John Deere 6400) is not the appropriate machine to perform turf and diamond maintenance activities. Due to the weight and size of the equipment turf damage occurs when the tractor is used. Depending on the scope of the project sometimes we have no option but to use the tractor.

Some of the problems we incur with the tractor are soil compaction, turf damage and occasionally damage to our irrigation systems well as not being able to use it for certain projects because of location and terrain.

The benefits of a smaller turf tractor would be a piece of equipment that we could utilize more often due to its maneuverability and smaller foot print for diamond renovations, maintenance of smaller more sensitive areas, aeration and fertilization just to name a few. We would incur less soil compaction and turf damage as well having a healthier turf that will translate to maintenance and labor savings. It would also grant us the ability to provide more esthetically pleasing facilities for our customers.

I have enclosed pictures of our existing tractor and an example of smaller turf tractors that would fit our needs. Some of our current attachments could be installed on the smaller turf tractor. The price on these examples range from \$17,000 to \$20,500 base line.

If you have any questions please give me a call.

Thank you,
Larry Moore
Parks Mechanic

125 N. Stockton Street
Lodi, CA 95240

Website: WWW.Lodi.Gov
E-Mail: PRDEPT@Lodi.Gov

(209) 368-1012
FAX: (209) 333-6153



REED EQUIPMENT CO.

1551 STIMSON ROAD
STOCKTON, CALIFORNIA 95206
P.O. BOX 6279
STOCKTON, CALIFORNIA 95206
(209) 983-0100 • (800) 987-0102

Attention: Steve Dutra and Larry Moore

Quotation for: City of Lodi - Parks & Recreation Dept.

125 North Stockton Street

Lodi, CA 95240

Fax: (209) 333-6153



JOHN DEERE

1310 NORTH CRYSTAL #132
FRESNO, CALIFORNIA 93725
(209) 254-3514 • (800) 987-7336

We are pleased to submit the following quotation for your consideration:

Date:	Estimated Shipping Date:	Terms:	F.O.B.
21-Feb-02	T.B.D.	Net 30	Lodi
QUANTITY	DESCRIPTION/MODEL #	UNIT PRICE	AMOUNT
1	John Deere 5220 Tractor 2 Wheel Drive 9/3 Collar Shift Turf Tires Dual Selective Control Valve Rockshaft with Flat Bar Extension Kit	\$ 16,965.00	\$ 16,965.00 Included Included Included Included Included
Sub-Total			\$ 16,965.00

ABOVE PRICES ARE VALID FOR 30 DAYS.

PRICES QUOTED DO NOT INCLUDE SALES OR USE TAX.

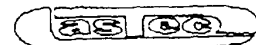
Quotation prepared by Dan Rogers, Territory Manager



SOIL RELIEVER
Save Time & Effort



TYCROP
Turf Tires





Est. 1977

Golf Course and Turf Maintenance

P.O. Box 1248, 95254-1248

8771 Arroyo Vista Dr., Livermore, CA 94550

Phone (925) 443-5151

Fax (925) 443-5256

Phone (800) 443-5257

February 20, 2002

Mr. Larry Moore
City of Lodi Park Department
125 N. Stockton Street
Lodi, California 95240

Dear Larry:

Thank you for your interest in our line of quality turf care products. In response to our conversation, I have prepared the following quotation from the specifications discussed:

Cub Cadet Model 7360-4WD Turf Tractor equipped 36hp liquid cooled diesel engine, four speed gear drive traction system, three point hitch with hydraulics, rear PTO and turf tires.

Price

20,337

Please add sales tax to the above prices. Includes set up, service, delivery, operator and maintenance training. Quote in effect for 60 days.

Please peruse the information, should there be any questions, please feel free to contact me at 916.927.3824 (office) OR 916.417.8337 (cell phone).

Again, thank you and I look forward in serving your equipment needs.

Respectfully submitted,

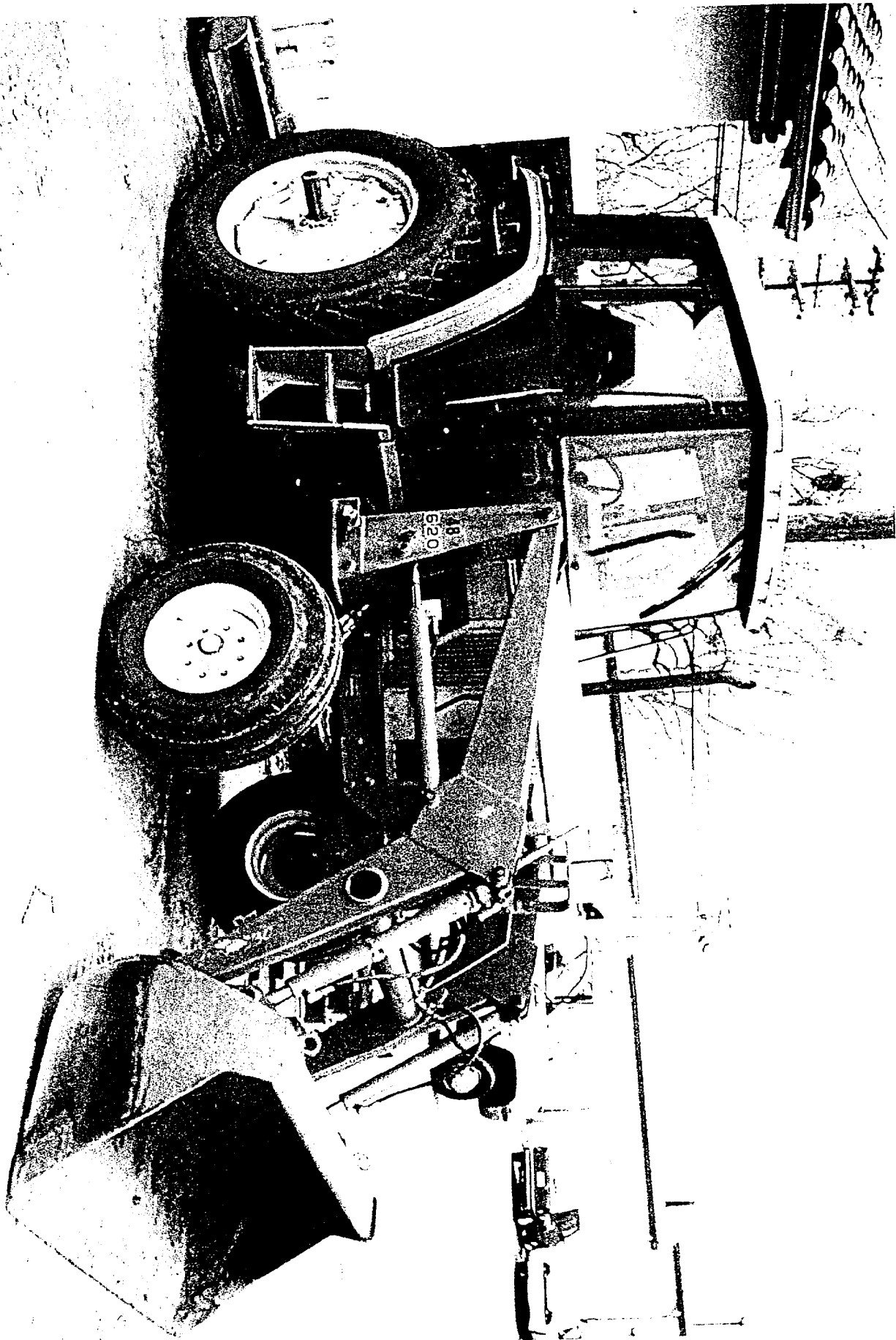
David Baldasare
Manager Sacramento Operations

SACRAMENTO
P.O. Box 15117, 95891
1909 Lexington Rd., CA 95831
Phone (916) 927-3824
Fax (916) 927-0638
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Livermore, CA 94550
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2001-2003 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Library
REQUEST TITLE: Design plans for Lodi Public Library Main Library Expansion

Project Description

Create design plans for the expansion of the existing library facility to create a downtown main library at the current location based on the Library Facilities Master Plan

Project Objectives

- 1) To develop the design plans for the expansion of library services in the City of Lodi
- 2) To coordinate the plans and design for library expansion with the develop of future library services according to the needs assessment
- 3) To position the City of Lodi for submission of an application for a Library Construction Bond Act grant

Existing Situation The current 28,000 sq ft. library facility was built in 1978 with a federal public works and economic development grant. Among other things, the building's existing heating and cooling system has needed extensive repair, adjustments and calibrations in the past several years. Library administration and the Library Board of Trustees with the approval of the City Council authorized the development of a Library Facilities Master Plan in spring 2001. After an evaluation of the library collections and existing structure and an assessment of the community information needs, the architectural firm's library specialist determined that the library is currently undersized and would need to double in size to serve the community in 2021. The architectural planning firm of Fletcher Farr Ayotte completed a concept plan in February 2002 and subsequently the plan was approved and endorsed by both the Library Board of Trustees and the City Council in April 2002. As developed the recommended concept design expands the existing building in an "L" shaped configuration with a two-story addition on the south west corner of the Lockeford and Church intersection. The expanded building encompasses 59,802 sq. ft. and devotes space to adult, young adult and children's collections, technology stations and group study and meeting rooms, a coffee shop as well as office space for staff, the literacy program and the Friends group. In addition to a needs assessment, the process of developing the plan included a demographic analysis of the community, determination of future collection size and space allocations, and evaluation of future library sites.

Funding

Lodi Public Library administration with the authorization of City of Lodi Council and the Library Board of Trustees may compile an application for Public Library Construction and Renovation Bond Act of 2000 funds. These highly competitive state funds are available on a matching basis 35% local and 65% state. Project elements eligible for funding and certifiable as match include land acquisition, building construction and furnishings. In addition the fund raising efforts of the Lodi Public Library Foundation will focus on support of the expansion of the Lodi Public Library.

Project Work Completed

The Library Facilities Master Plan examined the scenario for construction of an addition to the existing library. The process included estimates for land acquisition and other construction costs to implement the plan. This study phase of the project funded the Library Facilities Master Plan. (\$118,000)

Schedule and Project Costs						
	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study		\$118,000				
Design		\$1,400,000				
Acquisition			900,000			
Construction			12,000,000			
Total						
Recommended Funding Sources						
City Capital Outlay Fund			\$2,300,000			
Total						

Project Effect on Operating Budget

The operating budget for the current cycle (FY 2001-03) will not be impacted by this project phase. Upon completion, additional personnel may be required to staff a second floor service desk.

2001-03 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Community Center – Senior Center
REQUEST TITLE: Replace worn carpeting

Project Description

Replace existing worn carpeting at Senior Center

Project Objectives

To provide a safe and attractive floor surface.

To prevent trip and fall hazards.

Existing Situation

The existing carpet is approaching 12 years of age and is in very poor condition, is unsightly and presents a safety issue because of condition and the clientele that uses the facility daily.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			\$15,000			
Construction						
Total						
Recommended Funding Sources						
Capital Outlay Fund			\$15,000			
Electric Utility Fund						
Water Fund						
Sewer Fund						
Total						

2001-03 Financial Plan and Budget Request
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Community Center
REQUEST TITLE: Purchase Portable Digital Presentation Projector

Project Description

Purchase a portable digital projector to be rented to various groups that use the Square for business and social events

Project Objectives

Provide added value service to our clients by providing modern tools for various events.

Existing Situation

The cost of the projector would be recouped through rental revenues generated. Projectors of this type rent in our area for upwards of \$600 per day. At a minimum the Square would be able to rent this projector 6-8 times per year, which would allow for a 3 year cost recovery of the equipment.

More rental bookings can be had if we offer the tools necessary for a business to make presentations, have seminars, etc. In addition, the projector could be used for showing fine arts films in the Performing Arts Theatre, and for other community wide activities.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			15,000			\$ 15,000
Construction						
Total			15,000			\$ 15,000
Recommended Funding Sources						
Capital Outlay Fund- Computer			15,000			\$ 15,000
Electric Utility Fund						
Water Fund						
Sewer Fund						
Total						

2002-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Engineering
REQUEST TITLE: High Resolution Geographic Information System Control Survey

Project Description

This project provides the corner stone for future implementation of a Geographic Information System. The services to be provided by an outside survey firm will establish horizontal and vertical coordinates at approximately 75 locations around the City. Generally, the locations will correspond to section and quarter section corners. The survey will tie some existing City control points to each other and the Statewide coordinate system. The work will be performed utilizing high-resolution global position satellite survey techniques.

The project would occur in two phases. The first phase would complete the surveys, calculations, and adjustments. The second phase would construct the control monuments in the field and file a Record of Survey showing the locations of the control monuments.

Project Objectives

A primary objective of this project is to create a standardized set of control points that will be used to facilitate development, engineering, and planning. In addition, it provides the basis for the development of a comprehensive and accurate Geographic Information System.

Existing Situation

Presently, the City uses a variety of control points that are randomly selected, partly based upon convenience and location. In the downtown area and to the east, the control points are either non-existent or not relationally accurate with respect to vertical and horizontal coordinate values.

Schedule and Project Costs

	2001-02	2002-03	Total
Phasing			
Study			
Design			
Acquisition			
Construction		\$55,000	\$55,000
Total		\$55,000	\$55,000

Funding: Impact Mitigation Fee Fund, Water Capital Fund, Wastewater Capital Fund

Project Effect on Operating Budget

Negligible

2002-03 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Finance Administration

REQUEST TITLE: Purchase Scooter for Parking Enforcement Officer position

Project Description

To purchase a scooter to be used daily by Parking Enforcement Officer.

Project Objectives

To properly equip the converted Parking Enforcement Officer position.

Existing Situation

Finance is requesting a scooter for the Parking Enforcement Officer position we requested be converted from contract to authorized position. Since hiring the contract employee, we have been using a scooter purchased by Electric Utility as backup. The Parking Enforcement Officers have had increasing "down time" due to needed repairs or problems with the battery on the scooters. The scooters are then taken to Parks & Recreation for repair as they have time. During the "down time" the Officers share one vehicle and the other walks her rounds, which impacts efficiency.

In the past year both Officers have had incidents where someone issued a ticket tries to run down the Officer driving her scooter. They do not have the added protection seen on newer scooters. In addition, the scooter can not be used during very windy days – it has almost tipped over several times this year.

We are requesting purchase of one scooter to properly equip the converted Enforcement Officer position.

Project Work Completed

Recommend funding sources -- Equipment Replacement Funds, Electric Utility Funds and Transit Funds.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			16,000			16,000
Construction						
Total			16,000			16,000
Recommended Funding Sources						
Capital Outlay Fund						
Transit Funds						
Electric Utility						

Project Effect on Operating Budget

Cost of maintenance however it would eliminate the need for long-term borrowing of a vehicle, and would add to the efficiency and safety of the Officers.

2002-03 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Finance Administration

REQUEST TITLE: Replace 1988 Scooter for Parking Enforcement Officers

Project Description

To replace 1988 scooter used daily by Parking Enforcement Officers.

Project Objectives

To increase efficiency of the Officers

To ensure reliability of scooters – reduce “down time” due to repairs

To offer increased protection of the Officers

Existing Situation

The scooter assigned to the Parking Enforcement Officer has had increasing “down time” due to needed repairs or problems with the battery. The scooter then is taken to Parks & Recreation for repair as they have time. During the “down time” the Officer walks her rounds, which impacts efficiency.

In the past year both Officers have had incidents where someone issued a ticket tries to run down the Officer driving her scooter. They do not have the added protection seen on newer scooters. In addition, the scooter can not be used during very windy days – it has almost tipped over several times this year.

We are requesting replacement of the 1988 scooter which has 3,706 hrs.

Project Work Completed

Recommend replacing the 1988 scooter in the 2002-03 Fiscal year. Possible funding sources -- Equipment Replacement Funds, Electric Utility Funds and Transit Funds.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			16,000			16,000
Construction						
Total			16,000			16,000
Recommended Funding Sources						
Capital Outlay Fund						
Transit Funds						
Electric Utility						

Project Effect on Operating Budget

Cost of maintenance however cost of constant repairs should be eliminated.

2001-03 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Finance – Purchasing Division
REQUEST TITLE: Replace 1983 Toyota Forklift

Project Description

Replace 1983 Toyota Forklift used in the Purchasing Division of the Finance Department at the MSC Warehouse.

Project Objectives

To ensure safe and reliable narrow-aisle equipment for use in the warehouse.

To ensure efficiency – reduce down time for repairs to the forklift

Existing Situation

There are currently two forklifts used in the warehouse operation. The Toyota is the smaller of the two forklifts, rated at 3,000 pounds. This unit has been in operation since 1982. Based on the City Fleet Policy it was scheduled for replacement in 1997. It has undergone one engine overhaul, and has incurred over \$1,000 in repairs during the first two months of 2002. This forklift is used daily by both warehouse personnel and Electric Utility linemen who require a versatile, narrow-aisle, tight-turning-radius lift. This unit is used to load and off-load trucks, to store and retrieve materials in the EUD warehouse and outdoor storage areas, and to deliver Public Works-related materials to the Streets or Water/Wastewater divisions at MSC.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design						
Acquisition			\$20,000			
Construction						
Total						
Recommended Funding Sources						
Capital Outlay Fund Equip Replm			\$10,000			
Electric Utility Fund			\$10,000			
Water Fund						
Sewer Fund						
Total						

Alternatives

Continue to use and repair the 20 year old forklift.

Project Effect on Operating Budget

The purchase of a new forklift would reduce repair costs associated with the older vehicle.

2001-2003 Financial Plan and Budget Request

CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: ENGINEERING
REQUEST TITLE: LIBRARY ON-SITE DRAINAGE MODIFICATION PROJECT

Project Description

Design and construct modifications to the existing library storm drainage system. Currently, a small sump pump in the library basement collects most of the on-site drainage. The proposed storm drainage modifications include re-grading and paving the parking lot, re-plumbing the existing roof drains to discharge into the street gutter, abandon a portion of the existing drainage facilities and re-landscaping the library planters along Pleasant and Church Streets. The proposed improvements will divert a significant portion of the site runoff directly to the City's storm drain system and bypass the existing basement pump.

Project Objectives

To increase system reliability and safety and to reduce frequency of basement flooding and switchgear damage when basement pump fails.

Existing Situation

The existing on-site storm drain system collects surface runoff in a sump located in the Library basement. A small pump then pumps the storm drainage to the curb. The system is undersized to accommodate a moderate to significant rainfall event and frequently floods the basement, causing damage to materials and/or existing electrical switchgear. This situation also creates a potential safety hazard to library and maintenance personnel. The proposed project will alleviate this situation by diverting a significant amount of storm drainage runoff directly to the City's storm drain system.

Project Work Completed

Preliminary site survey and discussions with building maintenance staff.

Schedule and Project Costs

	Prior Budgets	2001-02	2002-03	2003-04	2004-05	Project Total
Phasing						
Study						
Design			\$ 5,000			
Acquisition						
Construction			\$ 55,000			
Total			\$ 60,000			
Recommended Funding Sources						
Capital Outlay Fund			\$ 60,000			
Electric Utility Fund						
Water Fund						
Wastewater Fund						
Total						

Alternatives

No project

Project Effect on Operating Budget

Project should reduce operation and maintenance costs associated with maintaining the existing library drainage system.